

# Policy Analyst

*Job description | September 2021*

## Overview

Supports the Council's work on economic policy.

## Core Accountabilities

- Conducts research and analysis on macroeconomic developments and policies in Canada and in major industrialized economies.
- Develops research and analysis on economic and financial forecasts and developments in financial markets.
- Monitors economic and fiscal indicators and monetary policy developments for Canada and the United States.
- Assists in the preparation of internal and external reports involving the collection, organization and analysis of economic data from a variety of sources.
- Works with the Senior VP Policy on evolving issues and initiatives that provide incentives to stimulate investment in and growth of Canadian firms.
- Contributes to the implementation of the Council's priorities on economic growth and industrial policy as outlined in its annual strategic plan and Powering a Strong Recovery Report.
- Develops a network and interacts with VP representatives of member companies, industry associations and other stakeholders.

## Work Environment

- Reports to the Sr. VP Policy.
- Participates on the Council's Policy and Staff Committees.
- Works closely with VP colleagues and Associates to maximize the effectiveness of the Council's thought leadership and advocacy initiatives.

## Qualifications

- University degree at the Masters' level or above with economic and public policy focus.
- Excellent oral and written communications skills.
- Ability to analyze data, develop well-informed advice and strategies reflective of the priorities and needs of the Council's diverse membership.
- Ability to work collaboratively with a small professional team.
- Bilingualism an asset.

